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| **CYNGOR CYMUNED TREGOLWYN**  **COLWINSTON COMMUNITY COUNCIL**  **MINUTES of ORDINARY MEETING**  Minutes of the meeting held on Monday 28th April 2025 at 7:00PM in Colwinston Village Hall. | | |
|  | | **Action** |
| **1.** | **Attendance:** The following members were present: Cllr’s G.Jones (Chairman), C. Nightingale, K.Jacobs, E.Lewis, B Morris and PCSO A.Stone  Also present: J.Egan (Clerk) and one member of the public.  **Apologies:** Cllr’s H.Thomas, C.Hadley and VoGC Cllr C.Cave  In discussion, the Council noted that Cllr Carl Hadley had been unwell and wished him a speedy recovery. |  |
| **2.** | **Declaration of Members’ Interests** in the business to be discussed: None |  |
| **3.** | **The minutes of the ordinary meeting** held on 17th March 2025 were received and generally agreed for accuracy, with two small changes to Item 13. The revised minutes were proposed by Cllr E.Lewis and seconded by Cllr G.Jones and agreed by all. |  |
| **4.** | **Matters arising** from minutes of meeting on 17th March 2025.The Council agreed:  The following matters to be covered in the agenda: Item 12 (Memorial)   * Item 6: Email (08.04.25) Cllr C.Hadley said that in the Community Liaison Committee, he had raised the issue of police attendance at Council meetings. The police representative at the Liaison meeting advised there would be someone in attendance at the next Colwinston Community Council meeting. The Liaison Committee group reported that police attendance at Council meetings was a mixed picture across the Vale of Glamorgan. * Item 8: Email (18.03.25) from VoGC Cllr C.Cave advised that the condition of roads in/around Colwinston had been raised with the VoGC Highways Department. Cllr Cave has requested an assessment of the roads to be carried out. Cllr G.Jones (Chairman) and the Clerk agreed not to contact VoGC at this stage, since contact had been made on this matter. * Item 11: Email (07.04.25) from a village resident to CCC had raised several points opposing the introduction of a clearway outside St David’s School, noting the impact of such a clearway on the village. The email was circulated to all members. In reply Cllr C.Hadley said he had raised the issue with the School and had a reply which contained information from the VoGC that such clearways are usually applied where the road is a dead-end (Cul-de-sac). Also stating that St David’s School is highly unlikely to be listed for a clearway as it is on a through road. * Item 12: In the previous meeting, it was agreed that a quote from Richard Morgan for work to clear the Wild Flower Meadow area of the Old Ford Project, would be accepted without reference back to the Council. Richard Morgan has quoted £290.00 for a single day on two occasions. It is difficult to be accurate about the time involved as the meadow continues to grow prior to each visit and Richard Morgan may need to agree more time if necessary. The quote was agreed by the Council and an early visit prior to 9th May 25 was requested. * Item 13: Email (11.04.25) from Pamala Haines inviting all Council members to the formal opening of the new bridge at the Old Ford. The date of the event is the 9th May 2025 at 11am. The email was circulated to all members, the Clerk has passed on names of those who replied. Cllr G.Jones had a separate invitation and replied separately. * As requested in the previous meeting, Cllr H.Thomas entered an item in the Village Newsletter about the Old Ford Project, including the planting of bluebells and associated costs, inviting contributions to the cost. There has been a response to this with a contribution offered. * Item 14: Cllr E.Lewis provided a written item which was submitted (21.03.25) to the VoGC related to “Opportunities for children, young people and families to play in their communities”. The item related to the woodland and wild meadow area of the Old Ford Area. * Item 15: Email (18.03.25) from VoGC Cllr C.Cave to say she had written to the VoGC Planning Department asking for clarification about the Vale Council actively seeking rural development sites. Cllr G.Jones (Chairman) and the Clerk agreed not to contact the VoGC on this matter and any other contact may follow a response to Cllr Cave. Email (25.04.25) from VoGC Cllr C.Cave has been told that the original discussion on this matter was a misunderstanding of the position. * The Clerk did write to the VoGC Planning Department to offer no objections to Planning Application No. 2025/00169/LBC (LCH): The Old Parsonage, Twyn Yr Eglwys, Colwinston. |  |
| **5.** | **Community Police Matters:** PCSO A.Stone attended the meeting and reported that during the period of this report there had been one crime to report: A case of malicious communications.  A brief discussion about malicious communications allowed PCSO Stone to explain this could involve a range of communications, generally on social media, that could include messages that were threatening, offensive or defamation etc’.  It was noted in a separate discussion that “lampers” had again visited the area of Colwinston. They are overnight visitors who cause alarm for residents in the area. A notice had appeared on the Village Facebook about the problem and reporting the latest incident. PCSO Stone said that this year had been worse that the previous year, with a number of reports coming in to the police. Also, PCSO Stone asked to ensure that reports were always given to police, while social media reports raise local awareness they do not help the police to develop their knowledge of activities and gather evidence. |  |
| **6.** | **Public Question Time:** There was one member of public present in the meeting, and no matters were raised. |  |
| **7.** | **Vale of Glamorgan Matters:**  **The VoGC April 2025 Report** received by email (01.04.25) from VoGC Cllr C.Cave and then circulated to all members (02.04.25) prior to the meeting. Members were asked to read the report and note the Local Matters from the report, there were no questions raised.  **Local Matters**   Colwinston/Llangan/Llandow – Local Democracy Boundary Commission review of Town and Community Councils – dbcc.gov.wales Vale of Glamorgan Community Review – Final  Recommendations are for the merging local Community Councils - Llangan and Colwinston (7 cllrs) Llandow, Llanminhangel, Llysworney, Llanfair, St Hilary and Llanmaes (13 Cllrs)   Colwinston/Llangan/Llandow – Llanmaes Community Council raised objections to building a Lidl’s store outside of the VoG’s LDP on a greenfield site – representation can be made to Rebecca Evans, planning minister at Welsh Government correspondence [Rebecca.Evans@gov.Wales](mailto:Rebecca.Evans@gov.Wales)   Adoption of the vines– further contact made with Miles Punter – Ongoing   Colwinston/Llangan/Llandow – RLDP – clarification re proposed development in the rural Vale and minor settlements – ongoing   Colwinston – Village Hall roof repairs and possible transfer of assets - ongoing   Colwinston – Clarification of the VoG C’s public Space Protection Order – dog fouling in public open spaces – information provided and consultation likely in coming months - ongoing   Colwinston – Coffin Sile – appeal dismissed, and applicant required to reinstate by June 2024–ongoing   Colwinston – paving slabs for bench – S106 spend agreed - completed   Colwinston – Lamp post out in dangerous area – reported and ongoing   Colwinston – Missing sign in Colwinston – reported and ongoing   Colwinston – Overgrown tree reported (Mr G Bates)– ongoing   Colwinston – State of roads in the village reported – next inspection will report back findings -  VoGC Cllr C.Cave reported in an email (25.04.25) that there is no new information about the adoption of the Vines, when there is more information an update will be provided.  **Coffin Stile:** It was noted that the Coffin Stile had now been replaced in the field to the west of Village Farm. The Council were concerned and wished to ensure the stile was fully compliant with the planning instructions for its replacement. In conclusion, the Clerk was asked to contact the VoGC Planning Department to ensure the stile was erected as required following the appeal decision. | **CLK** |
| **8.** | **Reports of Council’s Representatives on Outside Bodies:**  **Village Charity Fundraising Group:**  Cllr K.Jacobs attended a meeting of the Charity Group on the 20th March 25, where an update was provided on the seven charity events that were in the planning and development process, at present all the events are progressing well.  **Village Hall Group:**  Cllr G.Jones had attended the last meeting of the Village Hall Group, reporting that the Chairman had reminded everyone that they had agreed to apply for ownership of the hall, provided that remedial work such as the roof had all been completed prior to taking responsibility.  There were no other reports. |  |
| **9.** | **Finance:** The following matters were discussed at the meeting:     * **The bank reconciliation** at 31.03.25 was presented and approved.      |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Bank Reconciliation March 2025** |  |  |  |  | |  |  | *£* |  |  | | **Bank Balance as at March 1st 2025** |  | **5047.08** |  |  | |  |  |  |  |  | | **Income Received** |  |  |  |  | | **Total Income** |  | **5047.08** |  |  | |  |  |  |  |  | | **Payments** |  |  |  |  | | Clerk's Salary | 333.20 |  |  |  | | Clerk Admin | 32.99 |  |  |  | | A.Walker Old Ford | 380.00 |  |  |  | | Mrs J Lloyd Christmas Tree | 100.00 |  |  |  | | Richard Morgan Pathways | 280.00 |  |  |  | | Richard Morgan Spinney Bank | 280.00 |  |  |  | | WLDS Ltd. Newsletter | 60.00 |  |  |  | | WLDS Ltd. Newsletter | 60.00 |  |  |  | | Bank Charges | 4.25 |  |  |  | | Old Ford Group Bird Boxes | 400.00 |  |  |  | | Goodsync Internet | 16.70 |  |  |  | |  |  |  |  |  | | **Total Payments** |  | **1947.14** |  |  | |  |  |  |  |  | | **Bank Balance as at March 31st 2025** |  | **3099.94** |  |  | |  |  |  |  |  | |  |  |  |  |  | | Certified Accurate |  |  |  |  | |  |  |  |  |  | | Signature |  |  |  |  | |  |  |  |  |  | | Position |  |  |  |  | |  |  |  |  |  | | Date |  |  |  |  |   In discussion, Cllr G.Jones said the Council were in a healthy financial position, the VAT returns will add to finance along with the first precept payment due shortly.  **Payments Authorised and Agreed by Council:** The Council have agreed the following payments:     * £16.95 for Black Ink from Cartridge World for the Clerks Printer * £36.99 for pack of 4 colour inks from Cartridge World for the Clerks Printer leaving spare Black cartridge. * £16.00 for Storage Container for the Clerk * £280.00 Email (15.04.25) Via Cllr E.Lewis with invoice from Richard Morgan for chipping/clearing branches left from previous Cardiff Volunteers clearance work. Work completed 17.03.25 from agreed quotation. * £500 donation to Old Ford Project for planting of bluebells in woodland area.   **Donations via Section 137:**   * £50.00 + VAT £10.00 WLDS invoice to support printing the March 25 Village Newsletter   It was agreed by the meeting that the Clerk would contact WLDS should be requested to provide receipts quarterly for efficiency.  **HMRC VAT reclaim:** The VAT claim of £1359.90 was paid into the bank account last week.  **Internal Audit:** Cllr G.Jones advised that the Internal Audit was now complete and he would contact the Auditor to make the necessary arrangements for delivery.  **Quotations Agreed in these Minutes**   * £290.00 for each of two separate days work. Richard Morgan (Item 4) for Old Ford Project | **CLK**  **CLK** |
| **10.** | **Council Matters**  **Abandoned Vehicle:** Cllr G.Jones reported to the meeting that the abandoned vehicle, in the car park to the rear of St Michaels Church, has recently had the car covering placed back across the vehicle. The Clerk reported that, as requested he had sent an email (24.04.25) to VoGC, Mike Ingram, to report the car being re-covered and asking for some action to be taken.  It can now be reported that the vehicle has been removed from the car park, as such the matter is closed. |  |
| **11.** | **Village Maintenance Reports**   * **Memorial Refurbishment:**  Email (18.03.25) Cllr H.Thomas sent the corrected Welsh statement for the memorial plaque to the Clerk. This was sent to S.W Monuments.   The work on the memorial was completed as follows:  23.04.25 S.W Monuments sent the proposed wording and layout for the new plaque, this was circulated to all members for agreement.  23.04.25 S.W Monuments removed the original plaque from the memorial stone.  24.04.25 Mossfords cleaned the memorial stone using the Doff steam cleaning system.  25.04.25 S.W.Monuments fitted the new granite plaque into the memorial stone.  The refurbishment is now complete and we await the invoices from the two companies involved, with agreed costs of:  Mossfords £1,145.95 + VAT at £229.19 = Total £1,375.13    S.W.Monuments £1,011.53 + VAT at £202.31 = Total £1,213.84  **Village Signs:** The Clerk said that there was no update from the VoGC on this matter, with the village sign missing on entry to the village from the A48 (Crack Hill) and a directional sign badly damaged leaving the road down from Lampha, turning towards the village.  **Litter Picking:** Cllr C.Nightingale in discussion with Cllr E.Lewis will contact all the litter picking team. Cllr Lewis will send the contact details of the team to Cllr Nightingale. |  |
|  | **CN**  **EL** |
| **12.** | **Old Ford Project**  **Grant Application:** Cllr E.Lewis explained that he is making an application for funding to the VoGC Strong Communities Grant Fund. The application will include aspects affecting the woodland adjacent the Old Ford Area to include tree felling, fences and a gate on the roadside of the woodland, extending a pathway in the woods and further clearance work. An outline of the financial arrangements was given to Council, showing the financial benefits if a grant were provided. Details of the application and finances will be provided at a later date.  **Bluebells:** Cllr E.Lewis said that the bluebell bulbs required would be requested shortly, for delivery in September and planting in October. This should provide flowers in the Spring of 2026. The Council have agreed a sum of £500 towards the bulbs. |  |
| **13.** | **Correspondence**  All relevant correspondence received by the Clerk has been forwarded to members during the period covered by this report. All members may request a discussion on related issues.  The points raised included:  The Clerk briefly outlined the following correspondence, which had been previously circulated to members:   * Email (23.04.25) from VoGC Extension to Deadline for Play Capital Funding Proposals to 9th June 2025. * Email (01.04.25) Vale 2030 - the Council's new 6 year Corporate Plan, circulated to members on 01.04.25. * Strong Communities Grant Fund – Now Open for Applications with deadline on 30th April * Time for input on playground survey**,** the survey time has been extended by the vale. |  |
| **14.** | **Planning Matters – Update on Current Applications**  **Town and Country Planning Act, 1990 (as amended) or**  **Historic Environment (Wales) Act 2023**  **Planning Application No. 2025/00349/FUL (HUD)**  **Location : 22, Heol Cae Pwll, Colwinston**  **Proposal : Conversion of existing garage into living room with proposed window to replace garage door.**  This application was discussed by the Council and it was agreed that there was no objection. The Clerk is to advise VoGC of the decision. | **CLK** |
| **15.** | **AOB:**  **Automatic Email Reply:** In discussion, the Council all agreed that it would be beneficial to remove the Council Email auto response. The response sent an instant reply to all received emails, which it was agreed was unwise given the current potential for scamming, malware etc’.  The Clerk will remove the auto reply.  **Subject:** **VE Day Celebration**  The village is organising VE Day Celebrations on May 8th at the Village Green and Sycamore Inn, between 5.00 pm - 7.00 pm. The Council would like to support the event. | **CLK** |
| **16.** | **Date & Time of next meeting:** Monday 19th May 2025, at 7pm.  Please note the AGM will also take place on 19th May 2025.  The meeting closed at 8.45 pm. |  |